



EUFAC

EMERGENCY ULTRASOUND
FELLOWSHIP ACCREDITATION COUNCIL

Policy Title: Program Requirements Policy
Policy Number: EUFAC – AC 1.3
Effective Date: 09/12/2022
Purpose: This policy outlines the EUFAC review of the AEMUS Program Requirements to provide suggestions for revision to the American Board of Emergency Medicine for consideration.

Policy

1.0 Requirements for Program Accreditation

The Emergency Ultrasound Fellowship Accreditation Council (EUFAC) will review and make recommendations to the American Board of Emergency Medicine (ABEM) Board on all matters pertaining to the requirements for program accreditation. This includes, but is not limited to, recommendations on proposed revisions to the Advanced Emergency Medicine Ultrasonography (AEMUS) program requirements.

2.0 Composition – Program Requirements Committee

Committee Membership shall include at least one Council member from each nominating organization and may include one non-voting member of ABEM.

Procedures

3.0 Operational Guidelines

The Program Requirements Committee shall review and evaluate the AEMUS program requirements which form the basis on which decisions about program, institutional and recognition requirements are made. Such review and evaluation shall include both content, such as consistency with EUFAC guidelines, clarity of language, and general reasonableness of the requirement. The EUFAC shall conduct a public comment period allowing for comments from the ultrasound community regarding AEMUS program requirement revisions.

These comments are meant to:

- a) Assist in underlining revision suggestions identified by the EUFAC
- b) Ensure no important suggestion for revision is overlooked in EUFAC's recommendation to ABEM

The Program Requirements Committee will submit its suggestions for revision to the AEMUS program requirements, including background and intent for the suggestions revision, to the ABEM leadership for review and approval.

4.0 Procedures for Revision of Requirements

- a) The AEMUS Program Requirements will be reviewed at least every 3 years in accordance with this policy.

- b)** The committee will hold a public comment period on the EUFAC website to allow input from the ultrasound community regarding AEMUS program requirement revisions (see 3.0 above)
- c)** Comments shall be evaluated by the EUFAC Program Requirements Committee and the committee shall determine which suggestions will be incorporated into the proposed revisions for submission to ABEM.
The committee shall collate revisions into new document for discussion between EUFAC and ABEM’s Academic Affairs Committee.
- d)** The EUFAC Program Requirements Committee shall complete the revisions in the form and format required by ABEM.
- e)** ABEM will review documents submitted by EUFAC with anticipated approval at ABEM’s next Board meeting with a goal to complete the approval process at least every three years after the first fellowship is accredited.

Approval of AEMUS Program Requirements

ABEM holds the final decision on which revisions to adopt into the AEMUS program requirements that build the basis for EUFAC accreditation. EUFAC holds the responsibility to update the EUFAC application to reflect any approved changes to the AEMUS Program Requirements.