



# EUFAC

EMERGENCY ULTRASOUND  
FELLOWSHIP ACCREDITATION COUNCIL

## Section 1 – Administration and Demographics

### **Section 1.0 – Program Demographics – Clinical**

- Is the primary site of the fellowship a primary hospital?
- Is there a unified educational experience for the fellows across all sites?
- How many annual visits to your primary hospital ED? (primary place fellows are trained)
- Are emergency services for both adult and pediatric patients available at the primary site or an affiliate site?
- What is the cumulative annual volume at all clinical sites for your fellows?
- Do fellows get exposed to pediatric ultrasound?
- Does the patient population at the primary and/or affiliate sites include patients of all ages and genders, with a wide variety of clinical problems, with an adequate number and variety to meet the educational needs of the program?
- Is there a diverse clinical spectrum of diagnoses, for patients of all ages and genders, which enable them to develop and demonstrate competencies in AEMUS?
- Does the fellowship director keep a log of ultrasounds performed in the Emergency Department or oversee a system that tracks ultrasounds?
- What longitudinal follow-up for patients that they imaged for clinical purposes is the fellow required to be involved in? *[select all that apply]*
- How many ultrasounds are performed per year at all sites where fellows are present?

### **Section 1.1 – Program Demographics – Fellowship**

- How many ultrasound fellows have been trained in the last 5 years through your fellowship?
- How many years has your fellowship been actively training ultrasound fellows?
- Does your program have the necessary professional, technical, and clerical personnel for the effective administration of the program?
- Are there adequate resources and administrative space for fellow education?
- Does your institution have adequate resources to facilitate fellow involvement in scholarly activities?
- What resources do you have to support a fellow's involvement in scholarly activities? *[select all that apply]*
- Has your program applied for EUFAC accreditation in the past?

- Has your program been accredited before by EUFAC?
- Have you ever applied for EUFAC accreditation but been denied accreditation?
- How many fellow positions were approved through EUFAC previously? (i.e., last year)
- How many annual fellow positions are you looking to get approval for through EUFAC? (i.e., maximum number you can train in a year)
- What is the maximum total number of fellow level learners you could have per year, including your AEMUS fellows?
- What type of ultrasound fellowship training pathways do you offer? *[select all that apply]*
- How long is your primary Advanced Emergency Ultrasound Fellowship? (i.e., the fellowship you are trying to get accredited?)

### **Section 1.2 – Program Evaluation**

- Do the fellows provide a performance evaluation of the ultrasound program in writing at least annually?
- Do you have an evaluation from last year to submit?
- Submit a performance evaluation of the ultrasound program from last year **[DOCUMENT]**
- Does the fellowship director appoint a Program Evaluation Committee responsible for program evaluation?
- What are the responsibilities of the Program Evaluation Committee? *[select all that apply]*
- What elements do the Program Evaluation Committee include when assessing the program? *[select all that apply]*
- Name of Program Evaluation Committee Member(s)
- Email of Program Evaluation Committee Member(s)
- How long ago was the last PEC meeting?
- What was the date of the last PEC Meeting?
- Is there a current fellow in the program?
- Do you have minutes from your last PEC meeting to submit? (Upload of meeting minutes is required for programs reporting to have a PEC for their fellowship)
- Submit the meeting minutes from the last PEC meeting **[DOCUMENT]**

### **Section 1.3 – Policies and Procedures**

- Does your institution have a process for the education of trainees regarding unprofessional behavior and a confidential process for reporting, investigating, and addressing such concerns?
- Does the fellowship director approve the selection of program faculty as appropriate?
- Does the fellowship director evaluate program faculty in writing?
- Do you direct AEMUS fellowship applicants to ABEM to confirm their FPD eligibility as part of the interview process?
- What policies have been created and are maintained relative to ultrasound safety?  
*[select all that apply]*
- Submit policy on probe and mode power applications [DOCUMENT]

### **Section 1.4 – Equipment and Workflow**

- Do all clinical sites have appropriate ultrasound equipment to perform all types of ultrasounds with high quality?
- If no, what equipment is not present but would be needed to perform all ultrasound types? *[select all that apply]*
- How many ultrasound machines are present at the primary site?
- How many different transducer types are available at the primary site?
- Do you have at least 1 ultrasound machine present at each secondary site?
- Is the ultrasound equipment at all clinical sites owned or controlled by the emergency department and available 24 hours a day, 7 days a week?
- When a bedside ultrasound is performed for clinical purposes in the Emergency Department, are ultrasound reports routinely generated?
- What elements are routinely included in ultrasound reports from the clinical environment? *[select all that apply]*
- Do ultrasound reports appear in the medical record?
- Do you record images to PACS?
- What program or process is used to keep a log of ultrasounds performed in the Emergency Department? *[select all that apply]*