

Updating your Program's AEMUS Fellow Lists

PLEASE NOTE: It is an accredited program's responsibility to ensure the accuracy of its information. As the EUFAC utilizes the faculty and fellow information throughout a program's accreditation term, maintaining an accurate list of current faculty and fellows is a requirement of accreditation.

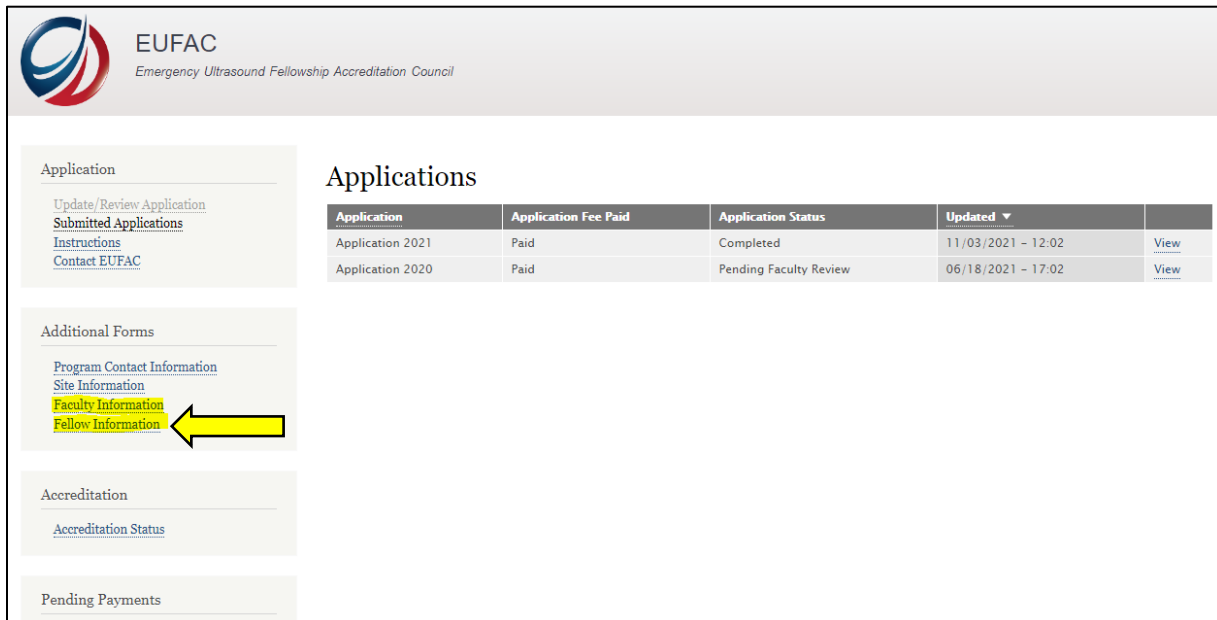
This includes ensuring that faculty CVs are updated and current and that fellow email addresses are able to be accessed by the fellow during the fellowship and after the conclusion of their fellowship (i.e. providing a personal email address rather than an institutional email address)

The EUFAC recommends that all programs update their faculty and fellow information annually in February/March in preparation for the faculty and fellow questionnaires that are sent out in May/June prior to the end of the academic year.

How to Create your Program's Fellow List

Log into your portal account at <https://app.eufac-application.org/>

You will find the faculty and fellow lists on the left side of your screen. Click on "Fellow Information"



Applications

Application	Application Fee Paid	Application Status	Updated	
Application 2021	Paid	Completed	11/03/2021 - 12:02	View
Application 2020	Paid	Pending Faculty Review	06/18/2021 - 17:02	View

Be sure to add fellows under their respective specialty. It is the program's responsibility to ensure accuracy within this form.

A fellow form will appear. The form will ask you to input information about all your fellowship's AEMUS Fellows in their respective specialty and any Advanced Practice Practitioners (APP) your fellowship program serves.

Application

[New Application](#)

[Submitted Applications](#)

[Instructions](#)


[Contact EUFAC](#)

Additional Forms

[Program Contact Information](#)

[Site Information](#)

[Faculty Information](#)

[Fellow Information](#) 

Accreditation

[Accreditation Status](#)

Pending Payments

[Pending Payments - None](#)

AEMUS Fellows – Emergency Medicine *

Do you currently have any AEMUS Fellows – Emergency Medicine (during the 2023-2024 academic year)? *

No

Yes

AEMUS Fellows – Family Medicine *

Do you currently have any AEMUS Fellows – Family Medicine (during the 2023-2024 academic year)? *

No

Yes

AEMUS Fellows – Other Specialty *

Do you currently have any AEMUS Fellows – Other Specialty (during the 2023-2024 academic year)? *

No

Yes

Do you have any Advanced Practice Practitioners within your ultrasound fellowship (during the 2023-2024 academic year)? *


No

Yes

How to Add a Fellow to your Program’s Fellow List

To add more than one fellow, click the “Add AEMUS Fellows” button.

Current AEMUS Fellows – Emergency Medicine (2023–2024) *

AEMUS Fellows – Emergency Medicine Collapse 

Name *

Email Address *

Start Date *

Graduation Date *

Where did this fellow have residency training? *

Is this fellow ABEM (Emergency Medicine) board certified or eligible? *


Yes

No

Does/will this fellow work clinically at your institution during fellowship? *

Yes

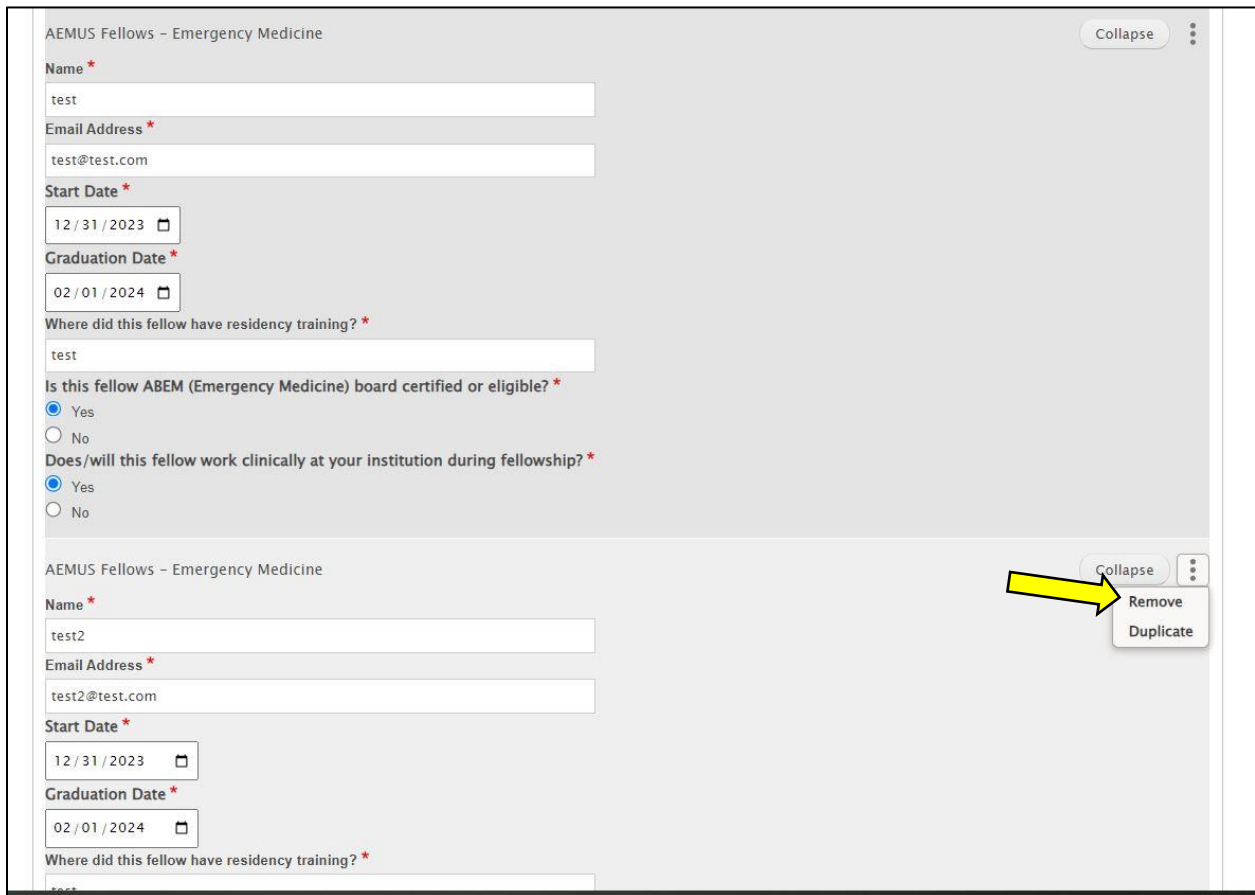
No



to *Current AEMUS Fellows – Emergency Medicine (2023-2024)*

How to Remove a Fellow from your Program's Fellow List

To remove a fellow, click the 3 dots on the right side of the form and select "Remove".



AEMUS Fellows - Emergency Medicine

Name *
test

Email Address *
test@test.com

Start Date *
12 / 31 / 2023

Graduation Date *
02 / 01 / 2024

Where did this fellow have residency training? *
test

Is this fellow ABEM (Emergency Medicine) board certified or eligible? *
 Yes
 No

Does/will this fellow work clinically at your institution during fellowship? *
 Yes
 No

AEMUS Fellows - Emergency Medicine

Name *
test2

Email Address *
test2@test.com

Start Date *
12 / 31 / 2023

Graduation Date *
02 / 01 / 2024

Where did this fellow have residency training? *
test

Actions: Collapse, Remove, Duplicate

Be sure to add fellows under their respective specialty. It is the program's responsibility to ensure accuracy within this form.

When you are finished adding your fellows, click the “Save” button at the bottom of the form.

Application

- [New Application](#)
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- [Fellow Information](#)

Accreditation

- [Accreditation Status](#)

Pending Payments

- [Pending Payments - None](#)

AEMUS Fellows – Emergency Medicine *

Do you currently have any AEMUS Fellows – Emergency Medicine (during the 2023-2024 academic year)? *

No
 Yes

AEMUS Fellows – Family Medicine *

Do you currently have any AEMUS Fellows – Family Medicine (during the 2023-2024 academic year)? *

No
 Yes

AEMUS Fellows – Other Specialty *

Do you currently have any AEMUS Fellows – Other Specialty (during the 2023-2024 academic year)? *

No
 Yes

Do you have any Advanced Practice Practitioners within your ultrasound fellowship (during the 2023-2024 academic year)? *

No
 Yes

Once you save the page, you will see a green bar at the top of your screen confirming that your list has been updated successfully. You may log out of the portal at this point.

